



Appropriate Body Service 2021-22

Introduction

All schools that offer a statutory induction are required to have an Appropriate Body (AB) for their Early Career Teachers (ECTs). ABs play a key role in statutory teacher induction.

From September 2021, in addition to monitoring ECTs receive their statutory entitlements, Appropriate Bodies will support schools and ECTs to meet the new statutory guidance. Through moderation and quality assurance, we will work collaboratively with schools to ensure that ECTs are fairly and consistently assessed.

In line with the new guidance, we will also be conducting fidelity checks, ensuring ECTs are receiving a programme of support and training based on the Early Career Framework (ECF).

The new SWIFT AB service combines the expertise of three very established AB teams from across the South West with over 17 years of experience: - NQTSW (WestCountry TSA and Ventrus TSA) and Torbay TSA.

From September 2021, SWIFT will provide one streamlined AB service for primary and secondary ECTs across the South West. This service will also cater for NQTs who have already commenced induction prior to September 2021.

Core Package

- **Centralised registration of ECTs** across the region, with the Teaching Regulation Agency (TRA)
- **Centralised point of contact** for all schools and ECTs
- **Named contact** for advice and support when undertaking induction duties and mentoring
- **Direct telephone and online support** through our central Hub team
- **Email reminders** for key actions and deadlines
- **Access to the NQT Manager website**, a simple and secure paperless system for ECT registration, assessments and induction resources
- **Fidelity checks** to ensure ECTs are receiving a programme of support and training based on the ECF

- **Training to support mentors** with NQT manager and on their roles/responsibilities (live and recorded webinar)
- **Regular drop-in clinics** for Q & A support for both ECTs and mentors
- **Welcome, induction and NQT Manager training** for ECTs (live and recorded webinar)
- An **Induction Handbook** which will provide Mentors, Headteachers, Governors and ECTs with the key information needed to support the Induction process
- **Quality assurance** of, and expert review of both formal assessments and light touch assessments, against the teacher standards on a termly basis, personalised to ECTs with next steps identified.
- **Clear and supportive advice** where ECTs are at risk of failure with advice on appropriate ECT personal support plans
- **Monitoring visits and feedback** should an ECT or school raise concerns

Benefits

- A **highly-skilled, central point of contact** for all schools and ECTs
- A team of **dedicated ECT specialists and senior leaders** with over 17 years of experience operating as Appropriate Bodies
- A **standardised approach across the region** that is consistent yet personalised to meet the needs of all schools and their ECTs

Express your interest now

If you would like to express an interest in the SWIFT ECF/AB service or find out more about the service that we provide, please complete the form [here](#) and one of our team will be in touch.

Further information

For further information please contact Laura Maksymczuk, Wendy Vreony or Faye Steele in the SWIFT AB team: swiftab@teachingschools-sw.org.uk